



March 29, 2012

City Council Committee Report

To: Mayor Canfield & Members of Council

Fr: Lisa Oakes

Re: February 2012 Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at February 29, 2012.

Background:

Attached, for your information, please find the preliminary February 2012 summary expenditure statements for the City of Kenora, the Council department, travel statements for Council and a schedule of user fees.

With regards to the statements attached, the following points should be brought to your attention:

Expenditures

- Assuming expenditures are relatively stable over the course of the year, you would expect to see approximately (83%) in the % Variance column, indicating that the municipality's expenditures are relatively on track.
- General Government expenditures are running under budget by 5%. Subscriptions & memberships are over budget in the Mayor and Council dept. as well as the Administrator's office; this is due to the fact that most memberships are yearly and due at the beginning of the year. Subscriptions & memberships are over budget by \$546 for Human Resources dept. Almost all of the legal budget under City Clerk department is used up for the year, but this is also due to a yearly charge for professional services that has been charged to the account at the beginning of the year. Rentals have gone over their Keewatin public works expense for the year by \$236.00. The remaining general government departments are currently running under budget. Overall, Council Travel statement indicates that Councilors are under budget to date.
- Protection is running under budget by 8%. Animal control is slightly over the entire budget for the year in the repairs & maintenance account, this was for a purchase of office chairs for the new offices. Subscriptions & memberships are over the yearly budget in the building inspection dept. The one-time 911 contract fee for the year has been processed & used up the entire yearly budget.

- Transportation is running under budget to date by 4%. It is common, due to seasonal work, Winter maintenance (snow plowing, snow removal & sanding/salting) to be over budget to date. The subscriptions & memberships budget has been used up already in the Engineering & Operations administration depts. Most of the legal fees expense has also been used up in the Operations administration dept. PW Barsky facility has used up half of its yearly budget already to date, this is being reviewed in further detail as it includes the creation of new offices in the building to ensure they have been charged to the correct account.
- Environmental expenditures are running under budget to date by 6%. Chlorinators expense is already over budget for the year under Sewer Lift Stations dept. Only \$3,200 was budgeted for Meter Reading in the Kenora Waterworks dept & \$7,450 has been expensed to date; we should notice the expense drop with the new W & S meter reader. Water Treatment Plant has also used up a good portion of the subscriptions & memberships budget for 2012.
- Health expenditures are right in line with the budget.
- Social and Family expenditures are running under budget by 7%. To date we have not received the final 2012 Pinecrest Home for the Aged budget request.
- Recreation and Cultural expenditures are under budget by 7%. KRC external facilities dept. line for repairs/maintenance/cleaning is over budget to date due to sanding of the parking lot this winter. JM Arena repairs/maintenance/cleaning has already more than doubled their budget this year due to the clean-up from the break-in and expenses required to secure the building again. Community events dept. is over budget based mainly on the allocated pay line being over budget already for the year.
- Planning & Development expenditures are under budget by 10%. Planning Advisory committee used up all of their subscription & memberships budget for the year. Almost half of the advertising budget has been used up for advertising in the Economic Development dept. but a big portion was for yearly advertising sent out at the beginning of the year. Insurance is over in Events dept. but this is from the tent insurance being charged to this budget; in dollars it is over by \$302.

Please let me know if you have any questions, or would like to see any of the department statements in further detail.

cc: Audit Committee
Jennifer Pyzer Whetter, BDO Dunwoody
Karen Brown

Warren Brinkman
Rick Perchuk
Colleen Neil